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| PawPrintsAdditional Information:  “…Amy has been a very dedicated SPCA volunteer… her love of animals is evident in the caring treatment she has consistently provided…  “…has a gentle, calming manner that animals really respond to…  “…Amy is a hard worker and a fast learner…I seldom have to show her something more than once before she has completely mastered it…  “…interacts very well with shelter staff, fellow volunteers and the general public…  “…I have no doubt that Amy will make a fine veterinary assistant…she has my highest recommendation”  Marcy Elias  Director, Sometown SPCA Shelter | Amy Lynne Anderson  55 Elm St. ● Sometown, AZ 85701 ● 555-555-5555 ● someone@somedomain.com  Objective  Recent honors graduate of Sometown High School eager to launch career as a veterinary assistant.  Profile  Veterinary assistant candidate whose qualifications include a high school diploma (earned with honors) and a passion for caring for animals. Experience includes:   * Two years of dedicated service as an SPCA animal shelter volunteer; * Four years as an active member/officer in 4-H; * Four years of experience as a horse owner and competitive barrel racer; and * Eight years of experience as a pet owner (dogs, cats, rabbits, macaw).   Education  Sometown High School — Sometown, AZ  High School Diploma, 2009 (GPA: 3.8)  Honors: National Honor Society  Volunteerism  SOCIETY for the PREVENTION of CRUELTY to ANIMALS — Sometown, AZ  Animal Ambassador II, 1/08-Present  Animal Ambassador I, 10/07-12/07  Advanced to level II animal ambassador at Sometown SPCA Animal Shelter after completing intensive “Animal Handling” training and 20 hours of volunteer work in two months. Currently volunteer for an average of 16 hours monthly, assisting in training, socializing and feeding animals awaiting adoption as well  as handling basic shelter upkeep tasks. Qualified for “Medical Services Assistant” training, set to begin in January 2010.  Activities & Awards   * Member/Vice President, 4-H Club (Sometown Chapter), 2005-2009 * County Winner (First Place), 4-H Public Speaking Contest, 2009 * State 4-H Finalist, Level I Equestrian (Western), 2007 * Placed in the Top 3 at eight rodeos as a competitive barrel racer (youth division), 2006-2009   Computer Skills  MS Office (Word, Excel, PowerPoint, Outlook); Windows XP/Vista |